Writing

First and foremost, our priority is to teach children to write accurate sentences which is fundamental to their future progress as writers. With access to quality texts, skillful modelling and time to apply their knowledge, pupils will develop expertise to write for different purposes. Other vital elements of our writing curriculum include a broad and rich vocabulary, accurate grammar, punctuation and spelling and cursive handwriting.



When planning writing always refer to:

Writing Document Number	What it is	Details
1	Genres – whole school map	An overview of what genres are taught in each year group
2	Sentence progression skills	What type of sentences are taught in each year group
3	Composition, transcription, spelling & handwriting overview	Outline of what is taught year by year
4	Grammar & punctuation overview	Outline of grammar and punctuation taught in each year group
5	Genre progression documents	Outlines of key features taught in all genres: 5a: Discussion writing (Years 5 & 6 only) 5b: Explanations 5c: Instructions 5d: Narrative 5e: Non-chronological reports 5f: Playscripts (key stage 2 only) 5g: Persuasion 5h: Poetry performance and writing 5i: Recounts

The Writing Sequence – key elements that every writing lesson must include

Start with text

- Use a model so pupils understand the writing skill they are learning
- Be explicit about the skill being taught and model how to write
- Pupils have time to practise writing skill

Plan writing

- Use the 'boxing up' approach to plan writing
- 'Boxes' can be adapted to suit skill, genre, age group

Writing

- Pupils write (with support from earlier practise, planning, etc)
- Writing **must** include skill being taught
- Additional scaffolds provided as needed

Models: can be extracts, self-made; they MUST align with CC writing expectations for each year group (check: sentence progression)

Modelling: can be oral, teacher writing, paired or buddy writing, 'I do, we do, you do', independent writing

Teachers can use different writing approaches (e.g. T4W, sentence stackers, etc) BUT one approach should not be used routinely

Adapt the 'boxing up' template to suit needs e.g. some may need sentence prompts, others less hoxes

Writing:

- can be part of a composition e.g. beginning, middle, end, introduction to instructions etc
- there **must** be opportunities for pupils to do extended writing

Correcting & Improving

- This must be explicitly modelled and taught
- Teach corrections and improvement points
- It is a crucial part of practise as well as compositional writing
- Follow Caldecote Correction & Improvement guidelines

Correcting & improving must be part of every writing lesson.

Teachers must model how to edit and model and teach this element of pupils' writing



The writing process must always include the following components

INTRODUCTION

Always plan time to:

- Explore different types of texts by looking at real life examples
- Identify the purpose of the genre
- Identify the key features and structure so pupils understand each genre
- Agree the audience and why you are writing it for them

MODELLING

This component must be well planned as the teacher must be the 'expert'. This step must include:

- Direct instruction:
 - o from the sentence progression ladder for your year group
 - o main features of the genre
 - o vocabulary that is specifically chosen for the genre
 - o grammar, punctuation and spelling (linked to what has been taught in your short sessions)
 - drafting (including oral rehearsal) and editing
 This is a crucial part of the modelling process that must not be left to the end

TIME TO WRITE & EDIT

Pupils need adequate time to write for all stages of the writing process. During this time pupils should:

- practice specific elements that have been modelled
- have opportunities to work with a teacher, in a small group, where they will be guided and given feedback about their writing
- edit their work pupils will need guidance from teachers for this element

PRESENTATION

All writing should be presented to a high standard in all books, written for a purpose and celebrated. Annually, pupils should have the opportunity to present their writing creatively through art & DT.

WRITING DOCUMENT 1: GENRES – WHOLE SCHOOL MAP

	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	Story writing based on traditional tales	Fantasy writing linked to another culture	Historical narrative	Fables	Myths	Legends	Narratives to include: - Classic - Detective /crime
Narrative	Story writing based on traditional tales with repeating patterns	Fiction within a familiar setting	Adventure writing linked to another culture	Fantasy writing linked to history including humour	Historical narrative including mystery	Narrative linked to another culture	- Flashbacks - link to different culture
				Playscript including a dilemma	Playscript linked to another culture	Film script	Film/TV script linked to sci-fi
tion	Recount of a shared, recent event	Recount of shared event in a letter	Recount – diary writing	Recount – autobiography	Recount – newspaper report	Recount – autobiography or biography	Recount autobiography or biography or in role of character
Non-fiction			Persuasion in adverts		Persuasion in letters		Persuasion in a formal letter
Ž	Instructions linked to science	Instructions linked to history		Instructions linked to science		Instructions linked to Art & DT or computing	

	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	Non-	Non-	Non-			Non-	Report writing
	chronological	chronological	chronological			chronological	
	report: labels or	report linked to	report linked to			report linked to	
	sentences about	geography	history			science that	
	drawings,					compares and	
	models etc.					contrasts	
			Explanation	Explanation	Explanation		Explanation
			linked to science	linked to			
				another culture			
						Discussion	Discussion
						writing linked to	writing
						PSHCE	
	Poems based on	Poems based on	Riddles and	Poems as	Poems with	Narrative	Poems such as
<u>></u>	nursery rhymes	traditional	calligrams	couplets,	figurative	poems in a	Haikus and
Poetry	with rhyming	rhymes with		Kennings and	language	classic styles	limericks and
PC	words	rhyming		Cinquains		linked to history	with figurative
		couplets					language



WRITING DOCUMENT 2: SENTENCE PROGRESSION SKILLS

Autumn Sentend		Senten	ace Progression skills Summer
	Autumn Term		Summer Term
YR	Know what a sentence a	and clause is and that a sentence can	Capital letters and full stops
	be a single clause		Subject & verbs identified in a clause/sentence
	The dog barked.		(In EYFS – Y2 explain that a verb is an action word)
			The bird ate the worm.
Y1	Write subject & verb cla	use	Add adjective to a clause/sentence
	The dog waited.		The hungry bird ate the worm.
	Simple sentence		Question mark
	The dog waited for his fo	ood.	Phrase
	_		The tiny mouse, was reading, very tall, only occasionally
Y2	Subject verb clause/sen	tence	Exclamation marks (be explicit that exclamation sentences start with 'how' and
	The dog waited for his fo	ood.	'what')
	Noun phrase (emphasise	e that it does NOT contain a verb)	What big teeth you have! How beautiful you look!
	A bank account, the hair	brush, the dog.	Adverbs
	Verbs 'To be' and 'To ha	ve' and all forms and tenses	The hungry bird ate the worm quickly.
			Compound sentences
			The bird ate the worm and the mouse ran away.
Y3	Subject, verb object		Adverbial phrases
	The man ate a cream cal	<u>ce</u>	In the morning, due to the train strike,
	Main clause		Paragraphs *see below
	The dog barked at the ca	ıt.	
	Compound sentences		
	The bird ate the worm a	nd the mouse ran away.	
Y4	Subordinate clause (dep	endent clause)	Complex sentences
	I played out until it went	<u>dark</u>	I took my dog to the vet because he was feeling sick.
	Paragraphs *see below		

Y5	Relative clause	Adverbs for degrees of possibility
	The dog, who had three legs, was looking old and shabby.	Certainly, definitely, maybe, possibly, clearly, obviously, perhaps, probably.
	Modal verbs	
	Can, could, will, would, shall, ought, should.	
Y6	Passive Voice: The meal was being eaten by the whole family.	
	Active: The whole family ate the meal.	**Subjunctive form: If I were a millionaire, I'd buy a mansion.

r more detailed definitions follow link	
lishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/244216/English_Glossary.pdf	
A sentence is a group of words that contain a complete thought. It contains a subject and a verb. A sentence can be a single clause or	
several clauses. A sentence begins with a capital letter and ends with a full stop.	
A clause is a group of words that contains a LINKED subject and a verb that have a relationship	
The subject of the clause or sentence is normally the noun or pronoun that is doing the action (performing the verb). It can be a	
person, place, thing or idea - <i>Thomas</i> enjoyed the film.	
A person a place or a thing. There are common, proper, concrete, abstract and collective nouns.	
A verb is a word that generally conveys an action, an occurrence, or a state of being. They make the nouns/pronouns act and interact	
with each other	
A word that describes a noun	
A word that describes a verb	
A group of two or more words that work as a meaningful unit of writing within a sentence or clause. If the most important part of the	
phrase is an adjective, the phrase is an Adjective Phrase; if the most important part of the phrase is a noun, the phrase is a Noun	
Phrase, and so on	
Includes one noun and adjectives used to describe it	
A group of words that functions as an adverb. It does not contain a verb.	
An object is normally a noun, pronoun, or noun phrase which is involved in the action, but does not do the action eg Marie wrote a	
poem.	
A modifying word that introduces a noun: one dog, my dog	
A sub-set of determiners: a, an, the	
A sentence containing 2 or more independent clauses that are linked by a co-ordinating conjunction	

Co-ordination	Link parts of a sentence together e.g. and, but, or	
conjunction		
*Paragraph	A section of writing which consists of one or more sentences grouped together, which deal with one subject or element of the writing as a whole.	
Subordinate	Typically introduced by a subordinating conjunction – Therefore, Because, Although - that forms part of and is dependent on a main	
Clause	clause	
Complex	A sentence containing one independent clause and at least one dependent clause	
sentence		
Relative clause	A special type of subordinate clause that modifies a noun often using the pronouns 'that', 'which', 'who', 'whose', 'where' and 'when'.	
Modal Verbs	Verbs used to express ideas such as possibility, intention, obligation and necessity: can/could, may/might, shall/should	
Passive Voice	When the subject of the sentence has something done to it by someone or something	
Active Voice	When the subject of the sentence is performing the action	
Subjunctive:	The subjunctive is a verb form or mood used to express things that could or should happen. It is used to express wishes, hopes,	
	commands, demands or suggestions	
	Top teaching tip on https://www.teachwire.net/news/how-to-teach-the-subjunctive-form/	



WRITING DOCUMENT 3: COMPOSITION, TRANSCRIPTION, SPELLING & HANDWRITING OVERVIEW

	Composition Taught through different writing genres	Transcription Taught daily using Sentence Progression ladder	Spelling	Handwriting
YR	Compose a sentence orally individually or as a group before they write it Say aloud what they are going to write about Write simple phrases and sentences that can be read by themselves and others	Write recognisable letters, most correctly formed Spell words by identifying sounds in them and represent the sounds with letters	Little Wandle	Little Wandle
Y1	Say aloud what they are going to write about Jot down key words and new vocabulary Compose a sentence orally before writing it Sequence sentences to form short pieces of writing Re-read what they have written to check it makes sense Discuss what they have written with others	All letters correctly formed Write simple sentences that are correctly punctuated Identify and correct errors Use question marks accurately in sentences	Little Wandle	Little Wandle
Y2	Plan or say aloud what they are going to write and write down main ideas/words including new vocabulary Write a sequence of sentences for a type of genre Re-read to check writing makes sense and that verbs tenses are accurate Read aloud using intonation so that the meaning is clear	All letters, including capitals, ascenders, descenders, correctly formed Start to join letters Write compound sentences Use exclamation marks accurately in sentences Proof-read to check for errors in spelling, grammar and punctuation	Essential Spelling Y2	Teach Handwriting Y2



Y3	When planning writing, look at similar texts to understand and learn from the structure; consider the vocabulary and grammar Check for tense consistency Accurate use of pronouns Read aloud their own writing to a group or whole class, using intonation and controlling the volume so they can heard	Cursive handwriting is joined Paragraphs – how to set them out and sentences are around one theme Using commas and inverted commas Proofread for spelling and punctuation errors	Essential Spelling Y3	Teach Handwriting Y3
Y4	Plan writing to fit the genre Assess effectiveness of own and others' writing; suggest improvements Compose and rehearse sentences orally (including dialogue) progressively building a varied and rich vocabulary and range of sentence structures Adjust how they read their writing according to the situation (eg to younger pupils, to a large audience)	Cursive handwriting is joined Write complex sentences Accurately spell a range of conjunctions that can be used for compound sentences Punctuate dialogue accurately	Essential Spelling Y4	Teach Handwriting Y4
Y5	Adjust writing to suit the audience Use a range of devices to build cohesion within and between paragraphs Use organisational and presentational devices to structure text and to guide the reader (eg sub-headings, diagrams) Assess effectiveness of their own and others' writing Suggest changes to enhance effects and clarify meaning Precis longer passages	Cursive handwriting is joined Check grammar and punctuation is accurate Ensure the consistent and correct use of tense throughout a piece of writing Ensure correct subject and verb agreement when using singular and plural Proof-read for spelling and punctuation errors	Essential Spelling Y5	Teach Handwriting Y5



	Perform their own compositions, using appropriate intonation, volume and movement so that the meaning is clear			
Y6	Note and develop initial ideas, drawing on reading and research, where necessary Identify the audience and purpose of the writing and select the appropriate form Use a range of devices to build cohesion within and between paragraphs Use further organisational and presentational devices to structure text and to guide the reader (eg bullets, different writing styles) Assess effectiveness of their own and others' writing Suggest changes to enhance effects and clarify meaning Consider devices authors have used in different writing genres Perform their own compositions, using appropriate intonation, volume and movement so that the meaning is clear	Cursive handwriting is joined Check all grammar and punctuation is accurate Ensure the consistent and correct use of tense throughout writing Ensure correct subject and verb agreement when using singular and plural Proof-read for spelling and punctuation errors	Essential Spelling Y6	Teach Handwriting Y6

WRITING DOCUMENT 4: GRAMMAR & PUNCTUATION OVERVIEW

	Reception			
Grammar	Punctuation			
Sentence	Capital letter			
Clause	Full stop			
	Finger spaces			
	Letter			
	Capital letter for personal pronoun I			

Year 1			
Grammar	Punctuation		
Simple sentence	Question mark		
Subject			
Verb			
Subject & verb clause			
Phrase			
Adjective			
Simile			
Noun			
Proper Noun			

	Year 2
Grammar	Punctuation
Subject & verb sentence	Exclamation mark
Noun phrase	Apostrophes to mark where letters are
Verbs 'to be' and 'to have' and all	missing
forms and tenses	Commas to separate items in a list
Compound sentences	
Adverbs	
Alliteration	
Suffixes	
Tense: past and present	

Year 3		Year 4	
Grammar	Punctuation	Grammar	Punctuation
Object	Inverted commas for direct	Subordinate clause	Inverted commas and other
Subject	speech	Paragraphs	punctuation e.g. comma
Main clause	Commas	Complex sentences	End punctuation within inverted
Compound sentences	Apostrophe to mark	Plural and possessive '-s'	commas
Adverbial phrases	singular possession	Determiner	Apostrophe to mark plural possession
Paragraphs		Possessive pronoun	Commas after adverbial phrases at
Conjunctions		Collective nouns	start of sentence
Prepositions		Antonyms & Synonyms	
Article: a, an, the		Onomatopoeia	
Pronoun			
Prefix			
Metaphor			

	Year 5
Grammar	Punctuation
Relative clause	Brackets, dashes or commas to indicate
Modal verb	parenthesis
Adverbs for degrees of possibility	Commas to clarify meaning or ambiguity
Co-ordinating conjunction	
Past tense, past progressive, past	
perfect	
Reported speech	
Personification	

	Year 6
Grammar	Punctuation
Passive voice	Ellipsis
Active voice	Hyphen
Subjunctive form	Colon
Formal & informal speech	Semi-colon
·	Bullet points
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Writing genres

5a: Discussion writing (Years 5 & 6 only)

5b: Explanations

5c: Instructions

5d: Narrative

5e: Non-chronological reports

5f: Playscripts (key stage 2 only)

5g: Persuasion

5h: Poetry performance and writing

5i: Recounts



5a: DISCUSSION WRITING - YEAR 5

Purpose		Type in Year 5	
Explore difference	es between persuasion and discussion	Discussion linked to PSHCE	
Separate paragrap	ohs to summarise different sides of an argument		
Clarify strengths a	and weaknesses of different positions		
Signal personal or	pinion clearly		
Draw conclusion t	hat is based on the evidence		
Features which	- Use repetition for effect		
should be	- Use a range of adverbials to draw out similarities	and differences	
included	- Use modal verbs and adverbs to express possibilit	Σ Y	
	- Relative clauses		
	- Brackets and dashes		
Composition	- Range of sentence types and length for best effect		
	- Use punctuation for parenthesis		
	- Use pronouns and synonyms to avoid repetition		
Grammar &	- Relative clauses		
Punctuation	- Adverbs for degrees of possibility		
	- Modal verbs		
	- Co-ordinating conjunctions		
	- Brackets, dashes or commas to indicate parenthesis		
	- Commas to clarify meaning or ambiguity		



5a: DISCUSSION WRITING - YEAR 6

Purpose		Type in Year 6
Set out opposing	views in alternate sentences within paragraphs Discussion (own choice)	
Refer to evidence	in other texts to support the discussion	
Clarify strengths a	and weaknesses of different positions	
Communicate you	ur personal opinion with developed reasons	
Features which	- Use range of cohesive devices to move between op	oosing views
should be	- Subject specific language and vocabulary used	
included	- Use repetition, adverbials, noun phrases	
	- Use of passive to give tone of formality	
Composition	- Paragraphs are organised so opposing viewpoints are given equal weighting within and across paragraphs	
	- Range of sentence types and length for best effect	
	- Accurate reference to any evidence to support view	points
	- Use range of punctuation	
Grammar &	- Passive voice	
Punctuation	- Subjunctive form	
	- Hyphen, colon, semi-colon	



5b: EXPLANATION – RECEPTION

Purpose		Type in Reception
To talk about why	things happen or how things work	
Use labels and cap	otions on simple diagrams	
Features which	- Oral rehearsal before written	
should be	- Write words clauses to label diagrams	
included		
Composition	- Write word, clause or sentence to name something or give more information	
	- Simple sentence structure using one independent clause	
	- Include a subject and verb	
Grammar &	- Use finger spaces	
Punctuation	 Capital letter at beginning of sentence and names 	
	- Full stop at end of sentence	



Purpose		Type in Year 1
To explain a simpl	e process based on first hand experience	
Features which	- Sentences stating what has happened or what is shown i	in a picture
should be	- Sentences include questions (and answers)	
included	- Some parts are developed using adjectives and similes	
Composition	- Simple sentences including subject and verb	
	- Adjectives to describe nouns	
	- Capital letters for proper nouns	
	- Similes using 'like'	
Grammar &	- Use question marks	
Punctuation	 Capital letter at beginning of sentence and names 	
	- Full stop at end of sentence	



Purpose		Type in Year 2
Listen to an oral explanation of a process (which should be supported by flowchart, diagrams, pictures) Write series of sentences to explain the process		Explanation linked to science
Features which should be included	 A title to introduce the process Use of noun phrases Sentences sequenced in order so information is logical Consistent use of tense throughout Use of exclamations for effect 	lly linked
Composition	 Adverbs for effect Use noun phrases to add detail Compound sentences Alliteration for emphasis Similes to add emphasis 	
Grammar & Punctuation	 Use exclamation marks Apostrophes for missing letters Commas to separate items in a list 	



Purpose		Type in Year 3
Use notes to expl	ain a process formally	Explanation linked to another culture
Use notes from pr	esentation to write an expanded explanation	
Features which	- Use paragraphs to group related information	
should be	 Use suffixes and prefixes to develop meaning 	
included	- Inverted commas for direct speech	
Composition	- Use compound sentences	
Grammar &	- Compound sentences	
Punctuation	- Commas to separate clauses	
	 Apostrophes to mark singular possession 	
	- Prepositions	



Purpose		Type in Year 4
Take notes whilst	listening to a reading or watching a film	Explanation (own choice)
Plan explanation I	ogically so reader understands process	
Interest reader by	addressing them directly	
Features which	- Direct address, question to reader	
should be	- Noun phrases expanded to give more detail	
included	- Adverbial phrases to elaborate on similarities	
	- Use of antonyms or synonyms for detail or to avoid repetition	
Composition	- Paragraphs range in length	
	- Use complex sentences	
Grammar &	- Complex sentences	
Punctuation	- Commas to separate clauses	
	- Apostrophes to mark singular possession	
	- Antonyms & synonyms	



Purpose		Type in Year 5
Use subject speci		
Use features to a	dd interest eg charts and diagrams	
Features which	- Use devices to aid sequencing eg at this point, after that, etc	
should be	- Use a range of adverbials to draw out similarities and differences	
included	- Use modal verbs and adverbs to express possibility	
	- Relative clauses	
	- Brackets and dashes	
Composition	- Range of sentence types and length for best effect	
	- Use punctuation for parenthesis	
	- Use pronouns and synonyms to avoid repetition	
Grammar &	- Relative clauses	
Punctuation	- Adverbs for degrees of possibility	
	- Modal verbs	
	- Co-ordinating conjunctions	
	- Brackets, dashes or commas to indicate parenthesis	
	- Commas to clarify meaning or ambiguity	



Purpose		Type in Year 6
Compare differen	t types of explanations eg past or present tense; decide which will be	Explanation (own choice)
used		
Use a variety of o	rganisational features: direct appeal to audience, layout, careful	
vocabulary choice	es	
Use subject specif	fic vocabulary accurately	
Features which	- Consistent tense	
should be	- Subject specific language and vocabulary used	
included	- Paragraphs organised using cohesive devices such as repetition, adverbials, noun phrases	
	- Use of passive to give tone of formality	
Composition	- Paragraphs are organised so ideas are linked across and within paragraphs	
	- Range of sentence types and length for best effect	
	- Accurate use of organizational features eg bullets, diagrams,	
	- Use range of punctuation	
Grammar &	- Passive voice	
Punctuation	- Subjunctive form	
	- Hyphen, colon, semi-colon	



5c: INSTRUCTION WRITING - RECEPTION

Purpose		Type in Reception
Retell how to do t	Retell how to do things in correct order Oral instructions	
Give oral instructi	ons when playing or building an object	
Features which	- Instructions given in correct order	
should be	 Oral use of time connectives when giving instructions 	
included	- Chances to 'test' instructions and make amendments	
	 Write words / sentences to match pictures or sequences 	
Composition	- Simple sentence structure using one independent clause	
	- Include a subject and verb	
Grammar &	- Use finger spaces	
Punctuation	 Capital letter at beginning of sentence and names 	
	- Full stop at end of sentence	

5c: INSTRUCTION WRITING - YEAR 1

Purpose		Type in Year 1
Read and follow s	hort series of instructions in shared context	Shared writing of a set of instructions linked
Make amendmen	ts to instructions if needed	to history
Features which	- Oral use of time connectives: first, next, after	
should be	- Shared writing of simple sentences as commands	
included	 Pupils to add to shared writing independently 	
Composition	- Simple sentences including subject and verb	
	- Capital letters for proper nouns	
Grammar &	- Capital letter at beginning of sentence and names	
Punctuation	- Full stop at end of sentence	



Purpose		Type in Year 2
Write instructions	as part of a group and independently	
Use direct / impe	rative language	
Use adverbs to sa	y how to perform an action	
Use time connect	ives	
Features which	- Title to show what instructions are about	
should be	- Use different verbs for similar actions: cut, chop, slice	
included	- Explore and generate negative commands: Do not open the oven door	
Composition	- Adverbs to show how to do an action	
	- Use noun phrases to add detail	
	- Compound sentences	
Grammar &	- Use exclamation marks	
Punctuation	- Apostrophes for missing letters	
	- Commas to separate items in a list	



Purpose		Type in Year 3
Read and following	ng complex instructions	Instructions linked to science
Identify organisat	ion features which make instructions easier to follow: numbers,	
bullets, diagrams	etc	
Write clear instru	ctions and test them out	
Features which	- Informative title	
should be	- Introductory paragraph to expand on title	
included	- Range of time connectives to sequence instructions	
Composition	- Instructions organised into blocks of writing depending on purpose	
	- Use prepositions and conjunctions accurately	
Grammar &	- Compound sentences	
Punctuation	- Inverted commas for direct speech	
	- Commas to separate clauses	



Purpose		Type in Year 4
Write a set of exte	Write a set of extended instructions	
Include an introdu	Include an introductory and concluding paragraph	
Features which	- Paragraphs should expand on instructional writing	
should be	- Adventurous and descriptive adverbial phrases	
included	- Range of sentences including compound sentences	
Composition	- Instructions organised in different ways but adhere to being sequenced correctly	
	- Appropriate choice of pronoun or noun	
	- Accurate use of articles	
Grammar &	- Compound sentences	
Punctuation	- Subordinate clauses and accurate use of commas	
	- Apostrophes to mark singular possession	



Purpose		Type in Year 5
Write instructions	with clear sections: equipment needed, procedure, additional advice etc	Instructions linked to Art & DT or
Interweave use of	diagrams or illustrations and link to written instructions	computing
Features which	- A range of organisational features	
should be	- Relative clauses	
included	 Use of parenthesis or commas to clarify meaning or ambiguity 	
	- Modal verbs for emphasis	
Composition	- Reader is guided by organisational features	
	 Range of sentence types and length for best effect 	
	- Range of grammar and punctuation is used for best effect	
Grammar &	- Relative clauses	
Punctuation	- Modal verbs	
	- Adverbs for degrees of possibility	
	- Co-ordinating conjunctions	



Purpose		Type in Year 6
Write instructions	s using different layout devices: sub-headings, columns, bullets, tables, etc.	
Interweave use of	f diagrams or illustrations and link to written instructions	
Features which	- A range of organisational features	
should be	- Use dash to mark boundary between independent clauses	
included	- Use of parenthesis or commas to clarify meaning or ambiguity	
	- Colons to introduce a list	
	- Semi-colons within lists and to add clarity	
Composition	- Reader is guided by organisational features	
	- Range of sentence types and length for best effect	
	- Range of grammar and punctuation is used for best effect	
Grammar &	- Relative clauses	
Punctuation	- Modal verbs	
	- Co-ordinating conjunctions	
	- Hyphen, colon, semi-colon, dash	



5d: NARRATIVE WRITING - RECEPTION

Purpose		Type in Reception
Orally retell famili	iar story using time words and past tense Stories based on traditional tales and those with	
Write own story b	ased on known traditional tale	repeating patterns
Features which	- Oral rehearsal before written	
should be	- Write words or clauses to match to pictures o	of the story
included	- Write own story based on traditional tale	
Composition	- Write word, clause or sentence to name something or give more information	
	- Simple sentence structure using one independent clause	
	- Include a subject and verb	
Grammar &	- Use finger spaces	
Punctuation	- Capital letter at beginning of sentence and names	
	- Full stop at end of sentence	



5d: NARRATIVE WRITING - YEAR 1

Purpose		Type in Year 1
Write own stories	using language from familiar stories	Fantasy story linked to another culture
Stories have begin	nning, middle, end	Story within a familiar setting
Stories have a ma	in character	
Stories have and s	simple resolution	
Features which	- Plan which sets out the beginning, middle, end	
should be	- Use story language 'Once upon a time' 'One day'	
included	- Use past tense	
Composition	- Simple sentences including subject and verb	
	- Adjectives to describe nouns	
	- Capital letters for proper nouns	
	- Similes using 'like'	
Grammar &	- Capital letter at beginning of sentence and names	
Punctuation	- Full stop at end of sentence	



5d: NARRATIVE WRITING - YEAR 2

Purpose		Type in Year 2
Use past tense, 3 rd person consistently		Story linked to history
Stories have setting	ng and characters (adapted from known stories)	Adventure story linked to another
Main event, follow	wed by other events that lead to a resolution	culture
Features which	- More developed story language 'The next morning'	
should be	- Range of adverbs	
included	- Use of noun phrases to describe setting and characters	
	- Sentences sequenced in chronological order indicated by time word	S
	- Consistent use of tense throughout	
	- Use of exclamations for effect	
Composition	- Adverbs for effect	
	- Use noun phrases to add detail	
	- Compound sentences	
	- Alliteration for emphasis	
	- Similes to add emphasis	
Grammar &	- Use exclamation marks	
Punctuation	- Apostrophes for missing letters	
	- Commas to separate items in a list	



5d: NARRATIVE WRITING - YEAR 3

Purpose		Type in Year 3
Stories to include	ories to include a dilemma or conflict and a resolution Fables	
Paragraphs to sign	nal beginning, middle and end	Fantasy story linked to history
Use either 1st or 3	person consistently	including humour
One piece of dialo	ogue between 2 characters	
Power of 3 for eff sword.'	ect: eg 'He leaped from his horse, charged at the gate and raised his	
Features which	- Paragraphs (between 3 – 5)	
should be	- Includes direct speech between 2 characters	
included	- Similes and metaphors	
	- Range of adverbs	
	- Vocabulary that matches the type of story	
Composition	- Use compound sentences	
	- Adverbial phrases	
	- Prepositional phrases to add detail	
Grammar &	- Compound sentences	
Punctuation	- Commas to separate clauses	
	- Apostrophes to mark singular possession	
	- Prepositions	
	- Metaphors	



5d: NARRATIVE WRITING – YEAR 4

Purpose		Type in Year 4
Stories to include: introduction, build up, climax or conflict, resolution		Myths
Paragraphs introduced in different ways eg subordinate clause, different sentence		Story linked to history including
lengths, etc.		mystery
Dialogue used to develop story		
Story raises doubt and suspense		
Features which	- The introduction and resolution are clearly linked	
should be	- Different paragraph lengths	
included	- Dialogue including accurate punctuation	
	- A complication that confuses the reader	
Composition	- Paragraphs start in different ways and range in length	
	- Use complex sentences	
	- Dialogue gives further information about the plot	
Grammar &	- Complex sentences	
Punctuation	- Commas to separate clauses	
	- Apostrophes to mark singular possession	
	- Speech punctuation	



5d: NARRATIVE WRITING - YEAR 5

Purpose		Type in Year 5
Stories written fo	for a particular audience eg younger child; language and content chosen Legends	
appropriately		Story linked to another
Develop characte	risation so the reader forms an opinion about the characters	culture
Setting is based o	n an actual place and is described in detail	
Use personification	on	
Use reported spe	ech	
Features which	- Use a range of devices including power of 3, metaphor, similes, repetition	n, etc to inform the reader and
should be	sway their opinion	
included	- Use a range of adverbs for frequency or subtlety eg often, seldom, exact	ly, suspiciously, etc
	- Personification	
	- Reported speech to move the story on	
Composition	- Range of sentence types and length for best effect, including one word sentences	
	- Use punctuation for parenthesis	
	- Use pronouns and synonyms to avoid repetition	
	- Consistent use of tense and person	
Grammar &	- Relative clauses	
Punctuation	- Adverbs for degrees of possibility	
	- Modal verbs	
	- Co-ordinating conjunctions	
	- Brackets, dashes or commas to indicate parenthesis	
	- Personification	



5d: NARRATIVE WRITING - YEAR 6

Purpose		Type in Year 6
Stories are well co	onstructed and some raise intrigue eg first paragraph gives the resolution,	Narratives to include:
etc.		- Classic
Dialogue used to	move action on or to heighten empathy for a character	- Detective /crime
Deliberate ambigi	uity is set up in the mind of the reader to be answered later on in the story	- Flashbacks
Use both active a	nd passive and subjunctive form	- link to different culture
Features which	- Range of story writing and cohesive devices used	
should be	- Paragraphs of varying length and complexity	
included	- Dialogue and reported speech gives information or moves action on	
	- Range of time connectives used to construct flashbacks	
Composition	- Paragraphs are organised to confuse the reader	
	- Range of sentence types and length for best effect	
	- Modifiers for intensity: eg insiginificant amount, exceptionally, recently, etc.	
	- Use range of a full range of punctuation	
Grammar &	- Passive and active voice	
Punctuation	- Subjunctive form	
	- Hyphen, colon, semi-colon	



5e: NON-CHRONOLOGICAL REPORT WRITING - RECEPTION

Purpose		Type in Reception
Describe somethi	ing or someone from picture, drawing Non-chronological report: labels or	
Answer questions	s about the picture, drawing sentences about drawings, models et	
Write labels, capt	otions and sentences for pictures or drawings	
Features which	- Description matches object or person	
should be	- Write words / sentences to describe pictures, what people do, what they like, etc	
included		
Composition	- Simple sentence structure using one independent clause	
	- Include a subject and verb	
Grammar &	- Use finger spaces	
Punctuation	- Capital letter at beginning of sentence and names	
	- Full stop at end of sentence	



Purpose		Type in Year 1
Collect information about something eg where they live, what the weather is like in another place, etc		Non-chronological report linked to geography
•	roduction to a report	to geography
Features which	- Factual information about a place or geographical aspect	
should be	 Shared writing simple sentences to describe 	
included	 Pupils to add to shared writing independently 	
Composition	 Simple sentences including subject and verb 	
	- Capital letters for proper nouns	
Grammar &	- Capital letter at beginning of sentence and names	
Punctuation	- Full stop at end of sentence	



Purpose		Type in Year 2
Research informa	tion from books or the internet	Non-chronological report linked to
Use information t	o write a report about a historical event or a person	history
Organise informa	tion so sentences add to overall big picture	
Features which	- Title to show what report is about	
should be	- Use noun phrases to describe detail	
included	- Use present tense	
	- A list separated by commas	
Composition	- Adverbs to describe an action	
	- Compound sentences	
Grammar &	- Use exclamation marks	
Punctuation	- Apostrophes for missing letters	
	- Commas to separate items in a list	



Purpose		Type in Year 3
Use subject specif	ic vocabulary, sometimes technical	
Use language of c	omparison and contrast	
Features which	- Informative title	
should be	- Introductory paragraph to expand on title	
included	- Vocabulary matches the subject	
	- Subject is compared to others	
Composition	- Report organised into paragraphs (between 3 – 5)	
	- Use prepositions and conjunctions accurately	
Grammar &	- Compound sentences	
Punctuation	- Commas to separate clauses and items in list	



Purpose		Type in Year 4
Gather notes from	n different sources about a subject	
Organise notes to	write paragraphs with relevant information sequenced to build up a whole	
picture of the sub	ject	
Reports to include	e some technical details	
Features which	- Paragraphs organised with connected detail within each one	
should be	- Fronted adverbials to draw out similarities eg 'Like most birds'	
included	- Range of sentences including compound sentences	
Composition	- Different aspects of information organised so reader gains more information as they read through	
	report	
	- Appropriate choice of pronoun or noun	
	- Accurate use of articles	
Grammar &	- Compound sentences	
Punctuation	- Subordinate clauses and accurate use of commas	
	- Apostrophes to mark singular possession	



Purpose		Type in Year 5
Reports that deal	ports that deal with two or more subjects that are compared Non-chronological report linked	
Reports to use pro	ecise technical language to compare and contrast	to science that compares and
Explore both impe	ersonal and personal styles in reports	contrasts
Features which	- Language to compare and contrast to highlight similarities and diffe	rences
should be	 Use pronouns and synonyms to avoid repetition 	
included	- Relative clauses	
	- Use of parenthesis or commas to clarify meaning or ambiguity	
	- Modal verbs for emphasis	
Composition	- Reader gathers specific information on subjects	
	 Range of sentence types and length for best effect 	
	- Range of grammar and punctuation is used for best effect	
Grammar &	- Relative clauses	
Punctuation	- Modal verbs	
	- Adverbs for degrees of possibility	
	- Co-ordinating conjunctions	



Purpose		Type in Year 6	
Write reports whi	ich can be displayed and engages reader Report writing		
Use range of feat	ures eg sub-headings, diagrams, grids, etc		
Organise report w	vith opening, paragraphs and conclusion		
Write both inform	nation and formal reports using appropriate vocabulary and style		
Features which	- A range of organisational features		
should be	- Use dash to mark boundary between independent clauses		
included	- Use of parenthesis or commas to clarify meaning or ambiguity		
	- Colons to introduce a list		
	- Semi-colons within lists and to add clarity		
	- Diagrams and other visual features that provide information and are clearly labelled and appropriate		
	placed		
Composition	- Reader is guided by organisational features		
	- Range of sentence types and length for best effect		
	- Range of grammar and punctuation is used for best effect		
Grammar &	- Relative clauses		
Punctuation	- Modal verbs		
	- Co-ordinating conjunctions		
	- Hyphen, colon, semi-colon, dash		



5f: PERSUASION- RECEPTION

Purpose		Type in Reception
To talk about how	they respond to certain words, images eg looking at food makes them	
want to eat some	thing	
Features which	- Oral rehearsal before written	
should be	- Write words clauses to label diagrams	
included		
Composition	- Write word, clause or sentence to name something or give more inform	ation
	- Simple sentence structure using one independent clause	
	- Include a subject and verb	
Grammar &	- Use finger spaces	
Punctuation	- Capital letter at beginning of sentence and names	
	- Full stop at end of sentence	



Purpose		Type in Year 1
Through role-play	explore what it means to persuade	
Think about what	methods are effective: words, images, jingles, etc	
Features which	- Sentences include questions (and answers)	
should be	- Some parts are developed using adjectives and similes	
included		
Composition	- Simple sentences including subject and verb	
	- Adjectives to describe nouns	
	- Capital letters for proper nouns	
	- Similes using 'like'	
Grammar &	- Use question marks	
Punctuation	- Capital letter at beginning of sentence and names	
	- Full stop at end of sentence	



Purpose	Type in Year 2	
Explore different	types of media used to persuade: posters, adverts, letters, etc.	Persuasion in adverts
Features which	- Write an advert persuading others to buy something or visit sor	nowhere
should be	- Use of adjectives and adverbs for effect	newnere
included	- Use of noun phrases	
	- Use of exclamations for effect	
Composition	- Adverbs for effect	
	- Use noun phrases to add detail	
	- Compound sentences	
	- Alliteration for emphasis	
	- Similes to add emphasis	
Grammar &	- Use exclamation marks	
Punctuation	- Apostrophes for missing letters	
	- Commas to separate items in a list	



Purpose		Type in Year 3
Present a persuas	ive point of view in writing	
Link points and se	lect style and vocabulary appropriate for reader	
Features which	- Use paragraphs to group related information	
should be	- Use suffixes and prefixes to develop meaning	
included	- Inverted commas for direct speech to add emphasis to persuade	
Composition	- Use compound sentences	
Grammar &	- Compound sentences	
Punctuation	- Commas to separate clauses	
	- Apostrophes to mark singular possession	
	- Prepositions	



Purpose		Type in Year 4
Present a persuas	ive point of view in writing	Persuasion in letter
Link points and se	lect style and vocabulary appropriate for reader (eg child, parent,	
corporation)		
Features which	- Speech with punctuation	
should be	- Noun phrases expanded to give more detail	
included	- Adverbial phrases to elaborate on similarities	
	- Use of antonyms or synonyms for detail or to avoid repetition	
Composition	- Paragraphs range in length	
	- Use complex sentences	
	- Use adverbs and conjunctions to justify a point	
Grammar &	- Complex sentences	
Punctuation	- Commas to separate clauses	
	- Apostrophes to mark singular possession	
	- Antonyms & synonyms	



Purpose		Type in Year 5
Read texts eg nev	vspaper comment, headlines, fliers, etc) to compare writing	
Explore use of am	biguity, bias, half-truth; how opinion can be disguised to seem like fact	
Features which	- Words and phrases noun phrases to support argument	
should be	- Use a range of adverbials to stress a viewpoint	
included	- Use modal verbs and adverbs to express possibility	
	- Relative clauses	
	- Brackets and dashes	
Composition	- Range of sentence types and length for best effect	
	- Use punctuation for parenthesis	
	- Use pronouns and synonyms to avoid repetition	
Grammar &	- Relative clauses	
Punctuation	- Adverbs for degrees of possibility	
	- Modal verbs	
	- Co-ordinating conjunctions	
	- Brackets, dashes or commas to indicate parenthesis	
	- Commas to clarify meaning or ambiguity	



Purpose		Type in Year 6
Use different pers	suasive language techniques to deliberately influence the reader	Persuasion in a formal letter
Develop a main p	oint logically and effectively	
Anticipate possible	e objections; mitigate for these in your letter	
Include known vie	ews, popular opinion	
Features which	- Subject specific language and vocabulary used for effect and to persuade	
should be	- Paragraphs organised using cohesive devices such as repetition, adverbials, noun phrases	
included	- Use of passive to give tone of formality	
Composition	- Paragraphs are organised so ideas are linked across and within paragraphs	
	- Range of sentence types and length for best effect	
	- Accurate use of organizational features eg bullets, diagrams,	
	- Use range of punctuation	
Grammar &	- Passive voice	
Punctuation	- Subjunctive form	
	- Hyphen, colon, semi-colon	



5g: PLAYSCRIPT WRITING – YEAR 3

Features	Type in Year 3
Short introduction outlining characters (maximum 4), time and location	Playscript including a dilemma
One scene where something happens and it gets resolved	
Simple playscript layout: character with colon – speech	
Accurate use of question and exclamation marks	
Each line gives information and moves the story on	

5g: PLAYSCRIPT WRITING – YEAR 4

Features	Type in Year 4
Introduction describing characters (maximum 6), time and location in detail	Playscript linked to another culture
Two scenes with further information before scene 2 to move the story on	
Simple playscript layout: character with colon – speech	
Use of stage directions to indicate where characters move	
Each line gives information and moves the story on	



5g: PLAYSCRIPT WRITING – YEAR 5

Features	Type in Year 5
Understand how to use stage directions, location details, costume information to	Film script
support film production	
Main characters + 'extras'	
Script is written partly as a playscript for actors and partly as an information document	
for production	
Use of stage directions to indicate how characters say lines, interact with each other,	
gesture / facial and body reactions	
Each line gives information and moves the story on	

5g: PLAYSCRIPT WRITING – YEAR 6

Features	Type in Year 6
Understand how to use stage directions, location details, costume information to support film production	Film/TV script linked to sci-fi
Main characters + 'extras'	
Script is written partly as a playscript for actors and partly as an information document for production	
Use of stage directions to indicate how characters say lines, interact with each other, gesture / facial and body reactions	
Dialogue between characters creates tension or empathy for the viewer	



5h: POETRY PERFORMANCE & WRITING - RECEPTION

Features	Type in Year 3
Read, perform and learn range of nursery rhymes	Poems based on nursery rhymes with
Recite and perform nursery rhymes with actions	rhyming words
Notice patterns in the poems and use to share write own poems	

5h: POETRY PERFORMANCE & WRITING - YEAR 1

Features	Type in Year 1
Recite and perform poems in unison, following the rhythm and keeping time	Poems based on traditional rhymes
Create own actions for performance	with rhyming couplets
Explore rhyming words	
Write own rhyming couplets for a class poem	

5h: POETRY PERFORMANCE & WRITING - YEAR 2

Features	Type in Year 2
Recite and perform poems in small groups or independently	Riddles, acrostics and calligrams
Write riddles using question and exclamation marks accurately	
Understand what acrostic and calligram poetry is and write their own linked to topics	
Onderstand what acrostic and camprain poetry is and write their own inked to topics	



5h: POETRY PERFORMANCE & WRITING - YEAR 3

Features	Type in Year 6
Write own couplets using metaphors and adverbial phrases	Poems as couplets, Kennings and
Read and comment on Kennings and Cinquains: talk about types of words, alliteration,	Cinquains
rhythm and rhyme, similes	
Perform poems using actions, voices, sound effects and musical instruments	
Write own versions of poems based on those studied	

5h: POETRY PERFORMANCE & WRITING - YEAR 4

Features	Type in Year 4
Study some classic poetry	Poems with figurative language
Understand how the poet uses figurative language	
Look at free-verse and compare to rhyming verse	
Understand how onomatopoeia is used for effect and identify onomatopoeic words	
and phrases to use in own poetry	
Write own poems with figurative language and free verse	
Perform poems with appropriate expression	



5h: POETRY PERFORMANCE & WRITING - YEAR 5

Features	Type in Year 5
Look at narrative poetry linked to history	Narrative poems in a classic styles
Identify the poetic features of the poetry	linked to history
Use a model to write own poems in a narrative style	Clerihews
Understand the features of a Clerihew	
Write own Clerihew based on a historical figure	
Perform Clerihew for an audience with appropriate expression to entertain and	
humour	

5h: POETRY PERFORMANCE & WRITING - YEAR 6

Features	Type in Year 6
Understand the structures of different types of poems	Poems such as Haikus and Limericks
Compare and contrast structured poems with modern verse	and with figurative language
Explain the impact of figurative language, including metaphor	Modern verse
Use models to create own poems	
Decide how to present or perform poems for best effect	



5i: RECOUNT WRITING - RECEPTION

Purpose		Type in Reception
Retell events in til	me order	Recount of a shared event
Give an account o	f an event or experience	
Features which	- Oral retelling of events using time words and past tense	
should be	- Informally recount incidents in own life to others	
included	- Sequence pictures in order that they happened	
	- Write words / sentences to match pictures or sequences	
Composition	- Simple sentence structure using one independent clause	
	- Include a subject and verb	
Grammar &	- Use finger spaces	
Punctuation	 Capital letter at beginning of sentence and names 	
	- Full stop at end of sentence	



Purpose		Type in Year 1
Retell events in til	me order	Recount of a shared event in a letter
Give an account o	f an event or experience	
Write in chronolo	gical order	
Features which	- Writing includes a title linked to the content	
should be	- Introductory sentence to show: who, what, when, where and why	
included	- Sentences show passing of time	
	- Simple ending	
Composition	- Simple sentences including subject and verb	
	- Adjectives to describe nouns	
	- Capital letters for proper nouns	
	- Similes using 'like'	
Grammar &	- Use question marks	
Punctuation	- Capital letter at beginning of sentence and names	
	- Full stop at end of sentence	



Purpose		Type in Year 2
Retell events in til	me order	Write a diary entry
Give an account o	f an event or experience	
Write in chronolo	gical order using different time connectives	
Features which	- Clear introduction and ending	
should be	- Introductory sentence to show: who, what, when, where and why	
included	- Sentences organised into chronological order	
	- Correct use of present and past tense	
	- Simple ending	
Composition	- Adverbs to show how to do an action	
	- Use noun phrases to add detail	
	- Compound sentences	
	- Alliteration for emphasis	
Grammar &	- Use exclamation marks	
Punctuation	- Apostrophes for missing letters	
	- Commas to separate items in a list	



Purpose		Type in Year 3
Retell events abo	ut the writer or someone else	Write an autobiography
Recount to includ	e personal feelings, viewpoints	
Write in chronolo	gical order using adventurous time connectives	
Features which	- Introduction clearly sets out what text is about	
should be	- Final paragraph includes personal viewpoint or feelings	
included	- Includes direct speech	
Composition	- Recount organised into paragraphs (between 3 – 5)	
	- Use pronouns accurately throughout the recount	
Grammar &	- Compound sentences	
Punctuation	- Inverted commas for direct speech	
	- Commas to separate clauses	
	- Apostrophes to mark singular possession	



Purpose		Type in Year 4
To give an accoun	t of an event or experience	Write a newspaper report
Recount to includ	e time-shifts / be non-chronological	
Recount to includ	e empathy	
Features which	- Links between sentences and paragraphs to navigate reader	
should be	- Paragraphs organised around key events	
included	 Writer adopts a viewpoint and conveys empathy 	
	- Final paragraph includes personal viewpoint or feelings	
	- Includes direct speech	
Composition	- Paragraphs navigate through time span non-chronologically	
	- Use of possessive pronouns accurately throughout the recount	
Grammar &	- Compound sentences	
Punctuation	- Inverted commas for direct speech including punctuation	
	- Subordinate clauses	
	- Apostrophes to mark singular possession	



Purpose		Type in Year 5
Recount to inform, entertain or persuade Write a biography or		Write a biography or auto-
Write in past tense using simple forms of past progressive and past perfect biography		biography
Features which	h - Paragraphs organised around key events	
should be	- Writer uses enquiry, information, creativity to inform and engage reader	
included	- Use of parenthesis or commas to clarify meaning or ambiguity	
Composition	- Paragraphs navigate reader	
	- Range of sentence types and length for best effect	
	- Use reported speech	
Grammar &	- Relative clauses	
Punctuation	- Modal verbs	
	- Adverbs for degrees of possibility	
	- Co-ordinating conjunctions	



Purpose		Type in Year 6
Recount to inform	n, entertain or persuade	Write a biography or diary in role of
Use passive, active	e and subjunctive forms in writing	character
Features which	- Paragraphs vary in length	
should be	- Writer uses feelings, empathy, viewpoints	
included	- Use of both informal and formal speech	
Composition	- Paragraphs navigate reader	
	- Range of sentence types and length for best effect	
	- Use formal and informal speech	
	- Use range of punctuation	
Grammar &	- Passive voice	
Punctuation	- Active voice	
	- Subjunctive form	
	- Formal & informal speech	
	- Ellipsis, hyphen, colon, semi-colon	