



## **CALDECOTE PRIMARY SCHOOL**

### **Minutes of the Virtual Meeting of the Pupil, Curriculum & Safeguarding Committee**

**Thursday 8<sup>th</sup> October 2020 at 6pm**

**Due to the Covid-19 pandemic the meeting was held virtually using Zoom. Following local and national guidelines a shortened agenda was followed which only considered time critical issues.**

**Present:** Kate Duncombe (Chair)  
Karen Stanton (Headteacher)  
Rebecca Snelling (Interim Headteacher)  
Suzy Reed  
Mary-Ann Claridge (MaC)  
Natalie Martin

**Apologies:** None

**Clerk:** Vicky Miles

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Reference

Action

**1. Welcome to all and apologies for absence**

KD as Chair formally opened the virtual meeting, extending a welcome to all present.

**2. Declaration of interests relating to items on the agenda**

None declared.

**3. Approval of the Minutes of the Virtual Meeting of the committee held on the 16<sup>th</sup> July 2020**

The minutes were approved by Governors as a true and accurate record of the meeting, the Chair will sign and handover at the next available point.

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#### **4. Matters Arising from the Minutes of the Virtual Meeting of the committee held on the 16th July 2020**

Page 3 - Item 8: The Home School Agreement has been completed and sent to MaC. Changes within the remote learning guidance were released, the agreement was updated to reflect this and as soon as it has been checked by the local authority RS will forward to MaC, this should be some point after half term.

RS

Page 3 - Item 8: -Transition - MaC (SLT to look at then forward to MaC) This was sent across on the 23<sup>rd</sup> July MaC to follow up.

MaC

Page 4 - Item 9: RS sent out a list of teacher/governor links in July.

Page 5 - Item 10: VM circulated suggested dates for a yearly calendar, dates for all meetings now set.

#### **5. Recovery, Development and Improvement plan**

KS explained that we continue to work on all areas of the plan that are amber or red and sustaining green areas. KS added that new legislation requires all schools to have a remote learning policy and plan in place by the 22<sup>nd</sup> October. This is going to be a lot of work for staff and at present still working out how this can be workable. MaC offered support, KS explained that it is the logistics of the remote learning plan. If a child is isolating, they will be given the same learning as in school. It will be mirrored learning for children at home and at school. A teacher has to provide equivalent English, maths and some other subjects.

To a question on children who speak a second language, KS explained that parents will be directed to Google Translate. RS added that currently there are not any families who are unable to read and respond to communication from school, not something that we need to worry about at present.

To a further question on remote learning, RS explained that under current government thinking, the whole schools will not close again, only bubbles will close. Our new remote learning policy has to be submitted to the LA by the 19<sup>th</sup> of October, detailed templates and guidance only came in yesterday and already KS has spent all of today working through it. There is no time to have a consultation period with staff although we will share and discuss with them before the end of half term.

To a question on other schools, KS explained that all schools are feeling the same. The policy advocates that a live register is taken at 9am

every morning, the responsibility then falls on the school, if a child or children do not engage then this needs to be followed up to find out why.

To a further question, KS explained that for now a policy is drawn up and submitted by the 19<sup>th</sup> of October, a period of time to make adjustments is given after submission and then it is monitored.

## **6. Results of Initial Assessments**

RS reported that everyone had now completed baseline assessments and input results into Target Tracker. A scale of need has been developed for children that have become newly disengaged and who have gaps now but did not before.

Level 3 - 5% of children across the school fall into this bracket. Additional 1:1 Teacher/TA hours, funding is not just for academic support but for emotional and social support too.

Level 2 - this level indicates that gaps are evident in all areas –15% of children fall into this bracket, this is group level with a Teacher/TA, academic, emotional and social support.

Level 1 – this level indicates there are some gaps, not a huge concern – 20% of children fall into this bracket, support within the class, these children should be back on track quickly.

To a question, RS explained that all children are getting back into school pace and stamina is improving, with good teaching most will quickly get back on track.

To a question on whether gaps are in a particular year group, RS explained that most children in reception are not school ready as they haven't been in a setting. As for the rest of the school, it is fairly, evenly distributed amongst girls and boys, it is not gender specific.

To a further question on whether it is children from the same families, RS explained it is within a couple of families but not all, it is now known which children Covid has had an impact on and there is a plan in place to help support them.

To a question on the implications of covid on target setting, RS explained that at present, we haven't set % targets for each class. At the end of Summer term, we made assessments about where we judged children should be. There has been some loss of learning over lockdown and summer and these assessments need to be adjusted. By the end of this academic year, we hope that most will be back on track, ie; if they were 'working at' in previous, they are still 'working at'.

RS

RS to compile unanmed data to share with governors.

To a question, RS explained that we are optimistic about this year's year 6 data, but there are some concerns. KS added that there has been some movement in the last two years – a few additional children that will not make expected standard. A few children have come from overseas, there are also quite a few children that need support emotionally which is not Covid related.

To a question on SATs, RS informed the committee that they are not aware of them being cancelled at present. KS added that there is talk of the SATs being delayed.

To a question on SEN children, RS explained that support plans have been written and are ready to share with parents during consultations. KS added that there is no value in sharing with parents about children who are on early interventions, for some it will be a conversation explaining that your child is struggling to settle back in. Some children did not do any learning during lockdown. RS added that our traditional daily 'catch up' sessions are not shared with parents each time. This is part of our teaching approach providing additional support, different focus' each day and different groups each day depending on identified needs that morning.

## **7. Caldecote Curriculum update**

This was covered by KS at the previous FGB meeting. KS explained that part of everybody's appraisal is to make sure their area of the curriculum is on track, they are leading their subject effectively and that progression and monitoring are happening. The appraisal documents are live documents, they are repsonsive, dynamic documents. KS added that meetings between governors and subject leaders are on hold until the spring, as staff are overloaded and have a lot coming up. We must allow staff the time to get remote learning set up. Any governor that has a meeting scheduled please email teacher to cancel.

KS explained that whether it is liked or not, remote learning is going to cause a huge amount of workload, so would prefer they did not have any additional pressures. Plans and resources have to be in place before they go live, in theory it is for us to check them first, incase there is an emergency or technical difficulty, then another platform would have to be used. Not only will teachers need to get resources ready for in school, they will need everything uploaded by 9am for children at home. All governors agreed not to meet with staff this term.

## **8. Safeguarding**

This was covered by RS at the previous FGB meeting. RS thanked governors that had read and signed the Keeping Children Safe in Education document and asked that those that have not done so yet, to read and sign as soon as possible.

## **9. Policies for Review and Approval**

**To be reviewed:**

**Safeguarding and Child Protection** - usually reviewed by Kevin Vanterpool, KS to email Kevin

**British Values** - SR

**Equal Opportunities** - KD

**Transitions** - MaC

All other policies up to date.

## **10. Other Matters relevant to the Committee**

To a question, KS explained that the remote learning policy would not need doing twice (for Elsworth) as it will be very similar.

To a question on Data, KS explained that there is nothing to build the data on until the learning gets going, there is currently a lot of gap filling, there is also initial things that are being focussed on.

To a further question, RS explained that basic spelling, basic number, times tables are the things that some children have forgotten, now they are back in school a lot of these are beginning to be recalled again.

KD added that the monitoring remotely document is good and very helpful.

## **11. Date of Future Virtual Meeting of this Committee**

KS and RS thanked governors for their support.

The next PCS Meeting will be on Thursday 21<sup>st</sup> January 2021 @ 6pm via Zoom.

There being no further business, the meeting closed at 6:46pm.

Signed as a true record.....Date.....

Chair

KS