



## CALDECOTE PRIMARY SCHOOL

### Minutes of the Meeting of the Pupil, Curriculum & Safeguarding Committee

**Thursday 26<sup>th</sup> September 2019 at 6pm**

**Present:** Kate Duncombe (Chair)  
Karen Stanton (Head Teacher)  
Pippa Smith  
Suzy Reed  
Natalie Martin  
Rebecca Snelling

**Apologies:** None

**Clerk:** Vicky Miles

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**Reference**

Action

**1. Welcome to all and apologies for absence**

KD as Chair formally opened the meeting, extending a welcome to all present.

**2. Declaration of interests relating to items on the agenda**

None declared.

**3. Approval of the Minutes of the Meeting held on 25<sup>th</sup> April 2019**

The minutes were approved by Members as a true and accurate record of the meeting and signed as such by the Chair.

**4. Matters arising from the Minutes of the Meeting of the held on 25<sup>th</sup> April 2019**

Page 1 – item 4: thanks to PS who set-up Amazon wish list at end of year, KS reported that we had some very useful gifts.

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Page 2 – item 4: RS explained that Buddies across the school is not yet happening, the Peer Mediators are supporting children at present. KD suggested asking the school council for suggestions.

Page 3 – item 5: To a question, RS informed the committee that White Rose assessment to track arithmetic is being used and is a good assessment tool.

To a question, KS explained that the school is not looking to source another learning platform to replace Starz at present. This will be looked at as part of the curriculum review. KS added that there is talk that Starz is going to be outsourced to a commercial company so might revisit if this happens. RS added that using Starz was a lot of work for Rachel Lione and Tracy Purser to set up. KS added that it was very expensive for something that was used very little except for email.

Page 5 – item 7: Disco went ahead.

Page 6 – item 9: Governors had a stall at the Summer Fair.

Page 6 – Item 9: KS reported that the School Uniform Policy is gender neutral.

Page 6 – Item 9: SRE policy circulated, KS explained that SRE is part of this year's RAP, the plan is to seek parental views at Parent Consultations via a questionnaire.

Page 6 – Item 9: Kevin Vanterpool to source information to help bring everybody upto date with LGBT.

Page 6 – Item 9: As no volunteers have come forward to take on yellow zig zag marking outside the school, this will be added to the agenda under AOB at the next PPF meeting.

VM

## 5. RAP – Progress and Update

KS reported that the RAP priorities are:

- **Writing** to improve boy's writing across the school so their achievement is on a par with girls - more girls achieve Greater Depth.
- **Maths:** to continue to focus on developing mental calculation strategies especially multiplication tables and arithmetic; Y4 did multiplication test the scores; 20-25 = 18 children, 15-19 = 9 children, below 15 = 1 child. No 'pass' mark given yet. NM added that the results were not a true reflection of their times tables ability as some children struggled with the 'mechanics'

of the test ie doing it online. RS added that there is going to be a big drive for Times Table Rock Stars to get it used consistently across all year groups

- **Maths:** to develop challenge for girls so they achieve as highly as boys; Y2 Greater Depth: Boys = 5/10, Girls: 3/16  
Y6 Greater Depth: Boys = 8/18, Girls = 3/10
- **Caldecote Curriculum:** develop bespoke curriculum with progressive skills and knowledge
- **Subject Leadership:** to develop leaders who have confidence to lead and inspire others
- **Mental Health:** a big focus to become a mentally nurturing school
- **Relationships Education:** to review policy and teaching

## 6. Caldecote Curriculum Update

KS reported that staff have been given two meeting slots, to think about what this should look like. This will include the core learning and skills we expect the children to know in each year group and the progression as they move on through the school. At the moment we are using History as our 'model' as Jordan Baker had done some work on this before she left. However, we have identified some areas which weren't being covered so have had to re-visit it. PS suggested looking at the Historical Association as they have good curriculum ideas, a lot of advice on the new curriculum, what makes a good historian and some good guidance. KS to look at.

KS

RS added that we are trying to keep our cross curricular approach, taking some good models and personalising it for us. We are in the process of establishing a rationale for our teaching sequence and have decided there will be two history driven topics (one being from a very long time ago and one from a more recent period), two geography topics (exploring starting local and moving out) and two science topics each year.

## 7. Safeguarding

KS reported Keeping Children Safe in Education has been updated and all governors must sign to say they have read Part 1.

The revised Safeguarding and Child Protection Policy has been sent to Kevin Vanterpool for ratification

Although there are no major safeguarding incidents to report, there is one child making school unsafe by unlocking and locking doors, assaulting staff, using inappropriate language. A risk reduction plan has been produced and County has been notified. It is a risk all staff are working with at the moment and all are asked to be extra vigilant.

8. KS reported the programme for meetings, monitoring and assessment (MAM) has been shared so all staff know what's happening and when.

A revised School On a Page has come through which highlights our successes.

Learning Walks are planned; SLT will be doing these with focused criteria.

Teachers are currently doing any baseline assessments they feel they need so they are able to set accurate targets.

To a question, KS explained the Laura Baggaley has carried out the baseline for Reception and we have been part of the NfER baseline assessment trial. The outcomes were as expected – a spread of abilities with some children been over-assessed, particularly in social and emotional development. Reception have reported that the assessments for children transitioning from Playgroup are now more inline with their assessments.

Governors monitoring visits: governors will arrange visits for after half term.

## 9. Policies for Review and Approval

### To be ratified:

- PCS Terms of Reference - KD reviewed
- RE - SR reviewed

### Outstanding Policies:

- Communication - PS had reviewed but it had reference to Separated Parents Policy which we didn't have; KS now written (based on County Model) Communication can now be ratified.
- Art – MAC
- British Values – PS reported that this included a reference to STARZ, KS to delete and then this can be ratified
- Pupil Premium – NM
- History – PS waiting for a meeting with Amy Craven and until we are clear about how we are going to organise the curriculum

KS

### To be reviewed:

- Separated Parents - PS
- Classroom Observation protocol - KD
- Admissions - KD
- Equal Opportunities & Race equality - SR

- Safeguarding & Child Protection – KV
- Geography - to be delayed until we have made a decision about how to organise the curriculum
- SEND & Inclusion - NM

To a question, KS explained the Classroom Observation protocol is not around judgement but around procedure and how they are carried out.

## 10. Disco

KD reported that the disco was a great success, it was very well attended, with 138 children (122 at last disco). A total of £543.51 was raised bringing the grand total to date to £1259.24. KS shared that we had replacement chairs in the staff room and she will ask the staff what they would like the governors to fundraise for in the future.

PS added that it is nice to continue to support staff and their well-being as the PTA support the school. KS suggested using the money for someone to come in and do a well-being session.

A discussion around changes to the next disco took place.

Date for future discos; Friday 17<sup>th</sup> January 2020  
Friday 15<sup>th</sup> May 2020

## 9. Other Matters Relevant to the Committee

Governing Body Effectiveness to be added as an agenda item at the next PCS Meeting.

VM

VM to email Renu Martingale.

KS requested that any outstanding Pecuniary Interest forms be returned asap.

Committee agreed to have four meetings per school year.

## 10. Dates for future meetings of this Committee

Further dates to be discussed at next FGB meeting.

There being no further business the meeting closed at 7.14pm.

Signed as a true record.....Date.....

Chair