



CALDECOTE PRIMARY SCHOOL

Minutes of the Virtual Meeting of the Full Governing Body

Thursday 6th May 2021 at 6.00pm

Due to the Covid-19 pandemic the meeting was held virtually using Zoom.

Present: Kate Duncombe (Vice Chair)
Karen Stanton (Co-Headteacher)
Rebecca Snelling (Co-Headteacher)
Natalie Martin
Pippa Smith
Cristina Turner
Renu Martingale
Suzy Reed
Jay Surti
Shweta Tripathi

Clerk: Vicky Miles

Apologies: Kevin Vanterpool

Reference
Action

1. Welcome to all and apologies for absence

KD as Vice Chair formally opened the meeting, extending a welcome to all present.

2. Declaration of interests relating to items on the agenda

None declared.

3. Approval of the Minutes of the Virtual Meeting of the Governing Body held on the 11th March 2021.

The minutes were approved by Governors as a true and accurate record of the meeting, the Chair will sign and handover at the next available point.

4. Matters Arising from the Minutes of the Virtual Meeting of the Governing Body held on the 11th March 2021

Page 7 - Item 8: KV circulated Ofsted feedback to governing body.

Page 7 - Item 8: KV circulated offer for governor induction from another school.

Page 8 – Item 10: ST emailed VM with short bio and photograph, added to the website, JS emailed bio, photograph to follow. VM to add to the website.

VM

Page 8 – Item 10: KS explained that this has not yet been circulated as we are looking to see whether it is still fit for purpose due to current covid phase.

5. Presentation of budget for 2021-2022 by Chair PPF committee

PS reported that school has provided a carry forward (CF) of around £55,000, more than expected. Due to underspend on replacing the boiler, which has been checked and serviced and is good. The work KS did at Elsworth provided additional funding along with many small savings. This is a very healthy CF, it will make this year a little less nail biting. We know we have a very tricky year next year as there are only 12 children joining. Therefore, the budget has been set with caution.

PS explained the highlights:

- Teachers salary, a potential pay rise
- A cautious budget for Care Clubs – debating running a survey in the autumn term
- Setting the scene in terms of staffing structure in KS1 as numbers are low
- Maternity leave returning and keeping NQT on as has been a great success in school, it will give flexibility if staff leave as won't need to recruit and means Reception and Year 1 can remain separate in the mornings and combine in the afternoon. Although at some point next year harder decisions may need to be made.

CT added that next year the CF will only be about £27,000 and usually we are between £30,000 and £55,000 so not going to be able to continue as we are.

PS informed the committee that the PPF would recommend the acceptance of the budget.

All agreed the budget be accepted, the decision was unanimous.

KD congratulated RS; RS explained that it was a team effort and thanked KS and Lesley Whitehead.

6. Other Matters appropriate to the School and Governing Body

KS explained that the RSE policy needed to be approved. All governors queries had previously been answered and a deeper discussion had taken place at the PCS meeting. KS added that it would be good to get the policy ratified to take to parent forum. KD to draft a letter for parent forum.

KD

RSE policy ratified by FGB.

7. Dates for Future Meetings

All meeting dates for next year to be set at the next FGB meeting on the 1st July 2021 at 6:00pm.

There being no further business the meeting was formally closed at 6:30pm

Signed as a true record.....Date.....
Chair